

SKE - Guidelines for application for contribution towards living costs

Eligibility is limited to physical persons who concluded a rights administration agreement with VdFS at least two years prior to the application. Furthermore, the applicant shall present proof of at least 3 works, which are registered with VdFS and which can be offset within the meaning of point II. 6 of the distribution rules. This number shall increase for authors after 10 years of membership of the applicant to at least 5 registered and billable works. For performing artists in the audiovisual field, after 5 years of membership of the applicant the number of registered and billable participations shall increase to at least 5, and after 10 years of membership to at least 10 participations.

A written application shall be submitted to the SKE Committee and the Board of Directors of VdFS at the following address: Löwelstrasse 14, 1010 Wien. The application should describe and present the current social hardship. Documents that prove hardship shall be enclosed (fix operating expenses, extraordinary costs etc.). The SKE guidelines published on VdFS website <https://www.vdfs.at/ske/> shall also be accepted in writing.

The meetings take place once per quarter. The respective application deadlines are announced on the website and in the newsletter.

To be able to submit your application to the SKE Committee and the Board of Directors, your application must also include the following information/details:

A	List of monthly fixed costs/expenses	Amount	Document
	Rent and operating expenses
	Energy costs
	Telephone and Internet
	Insurances (e.g. SVA [social security], household insurance, private health insurance, car insurance,...)

Expenses for dependants (f. ex. payments for alimony, school fees,...)
Monthly amount for personal expenses (food, travel/vehicle costs, clothing,...)
Total of monthly fixed costs
Other/one-off/additional/extraordinary costs

Please choose the following options that apply to you and provide copies of the appropriate documents.

B	DOCUMENTS on income	Amount	Docu- ment
	Notice of entitlement to unemployment benefit
	Notice of entitlement to emergency assistance
	Notice of pension entitlement
	Total income in the actual year (estimated) (total income refers to all income out of employments plus self-employed works, minus spendings)
	Notice of income tax assessment (most actual)
C	OTHER INFORMATION	YES	NO
	Membership at another collecting society
	Application for a grant/support at another collecting society
	If yes, what amount:

I hereby confirm that I have provided all information to the best of my knowledge and belief
I have read and accepted the SKE guidelines.

Place, Date

Signature